



Boulder Dance Coalition

Music, Dance & Folk Culture

6185 Arapahoe Road

Boulder, CO 80303

Minutes BDC Board Meeting 09-03-26. President Dorothy Vernon called the meeting to order at 5:32PM via Zoom.

PRESENT: Dorothy Vernon, Susie Reisser, Steward Hartman, Caroline Stepanek, Caroline Fuller, Chuck Palmer, Larry Utter

ABSENT: Marshall Shapiro, Bob Warden, Danny Balgooyen. Proxies: Bob to Marshall, Marshall to Dorothy

GUEST: Heather Szott

APPROVAL OF MINUTES: 07-02-26. MOTION – Steward. 2nd – Dorothy. Motion passed.

STANDING REPORTS

TREASURER: See attached. Please add preallocated money to the reports in the future. Caroline will update, and the next report can reflect those funds. For end of second quarter, we have \$284,346 allocated.

AVALON MANAGEMENT COMMITTEE: See attached.

PROPERTY COMMITTEE: See attached. Chuck has found a new architect, for three rooms.

COMMUNICATIONS COMMITTEE: None.

BUSINESS

BRANDING & WEBSITE PROGRESS: See attached. Heather is working on this.

NEW GOOGLE DRIVE: Chuck has created a drive for our documentation.

STATUS OF SOPs, REVIEW & APPROVAL PROCESS: Dorothy has documented how to write these and use the template. There is an index of status, which people need to update.

NEXT STEPS FOR BOARD DIAGNOSTIC: Decision making framework – See attached. Suggestions for our next steps. MOTION - Caroline moves. 2nd - Steward. “Dorothy should reach out to Lisa Pederson, of Root Purpose Group, to schedule another board retreat to discuss a decision making framework for the board, at a cost of \$1,500.” Motion passed.

RETREAT: Purpose – creating a vision statement. Should we have a retreat with this focus? Yes.

TOPICS FOR NEXT MEETING: None

NEXT MEETING: October 1, 5:30PM, via Zoom. November we will meet at the Avalon in the Tango Studio.

ADJOURNMENT: MOTION – Steward, 2nd – Larry. Motion passed. Dismissed at 6:27PM.

Respectfully submitted,

Susan Reisser, Secretary

ATTACHMENTS:

Boulder Dance Coalition
Treasurer's Report as of 9/02/2026

	<u>9/2/2026</u>	<u>8/4/2026</u>	<u>7/1/2026</u>	<u>6/2/2026</u>
Chase Bank				
BDC	16,412	17,759	17,318	17,418
Avalon	137,699	113,565	206,042	181,926
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Total Chase	\$154,111	\$131,324	\$223,360	\$199,344
Schwab				
Money Market	119,512	119,148	118,820	118,506
Cash	3,939	3,939	3,890	3,890
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Cash + MM	\$123,451	\$123,087	\$122,710	\$122,396
Stock	3,961	3672	3,504	3,686
(to keep acct open: 140 sh Comcast, 5 sh Versant)				
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Total Schwab	\$127,412	\$126,759	\$126,214	\$126,082
Alpine Bank				
BD	189,154	176,439	164,016	131,004
BD Petty Cash	-6,333	(\$3,793)	(\$3,793)	(\$3,099)
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	\$182,821	\$172,646	\$160,223	\$127,905
Total all cash and money market (not incl. stock):				
	\$460,383	\$427,057	\$506,293	\$449,645

AVALON MANAGEMENT COMMITTEE:

I. BAA Shows - New BAA show going up within the first two weeks of September.

The show will last three months. We have BAA artist scheduled in a rotating 3 month schedule

until end of 2027.

II. Signage - Chuck and Becky are working on getting additional direction signs for bathrooms and studios using the same font and colors of the current ones.

III. Kitchen - As per users requests - Kasia and Donna removed the conference table and chairs from the kitchen and replaced them with the original folding tables and chairs from the table and chair room.

IV. Carpet Cleaners - CMP selected 3 McGuckins recommended carpet spot cleaners. Test by Kasia and found one to be very effective spot cleaner. Also have select a carpet cleaning service that we will schedule every 2 months.

V. Jim Borzyn Art - Donated art has been unboxed. Reviewed by B Bragg and M Haan for future display. Currently in temp storage in Tango Office.

VI. North hallway - North hallway picture rail mostly installed but waiting wall spacers (to hold rail 1/2" away from wall). Art installation soon.

VII. Fall Work Party - The next work party is scheduled for Saturday, October 24th, 9am - 12pm.

VIII. Next Planned AMC Meeting – October 5th at 10:00am at the Avalon.

PROPERTY COMMITTEE:

Kitchen card access not talking to computer - done, power cycled (Chuck)

Installed new Dell computer for camera system - still work to do (Chuck)

Install MIPS Stack - attempt to dissipate smell (Chuck & Scott)

Modified north fenced area gate clamp for Grow HVAC to accept a padlock. (Scott)

Removed brush from inside the north fenced area. (Scott)

Repaired the north ballroom door lock mechanism. (Scott)

Completed study and purchased of new robo vacuum for lobby carpet (Scott)

Reviewed roof patch for leak and damaged insulation repair (Chuck & Black Roofing)

Met with new architect for dance studios (Chuck)

Started working on SOPs -

DMX Lighting (Chuck & Danny),

computer & cameras (Chuck & Marshall)

Applied for Non-Profit account with Google for Google Workspaces and Google Drive

Google Drive will be in place of Dropbox (many hours of chat support) (Chuck)

Worked with Mechanical Engineer for final certification report submitted to Boulder County. This

allowed Boulder County Inspection to finally complete the Ballroom building permit. This does not mean that I am done with the Ballroom HVAC problems. But we don't have an uncompleted Ballroom permit hanging over our heads.

BRANDING & WEBSITE:

Branding Survey:

- 45 people filled out the branding survey; several surveys had to be discarded because the respondents filled out the survey about their own organization, e.g., if it were me (Dorothy), that would be Waltz Revolution rather than BDC/Avalon.
- Overwhelmingly, the surveys indicated that respondents think of The Avalon first, and the BDC second, if at all.
- The word "Coalition" was mentioned several times as being problematic.
- Survey respondents love The Avalon, and were very enthusiastic about what we provide.

Workshop:

- Ten people attended the branding workshop led by Marci from Boomerang Marketing, including 5 board members, the Avalon Manager, 3 dance organizers, and one dancer.
- The workshop focused on how people think and feel about The Avalon and the BDC as a way to determine a branding direction, with each participant given an opportunity to present an

item and explain what about it represented the organization.

- The workshop participants also discussed the survey results, and decided on the following:
- For the purposes of the web site, which is largely used by the public to find dance events, the branding will focus on The Avalon, brought to you by (or other wording TBD) the Boulder Dance Coalition. We will make every attempt on the web site to explain the BDC up front as a way to guide visitors to understand the importance of the coalition beyond just a dance space.
- The original branding agreement included 3 logo concepts. Because of our complexity with 2 intertwined identities, Boomerang will present 4 concepts, and will make every attempt to design logos that interact or intertwine that can be used separately or together for The Avalon and the BDC, and that theoretically could be adapted to other dance spaces in the future.
- Although we understand that the word “coalition” is problematic for the general public, it’s also the most important word in BDC, and changing the organization name is out of scope for the branding project.

Web site:

We have received the web site agreement from Boomerang, and Caroline F., Dorothy, and Heather have reviewed. We’ve sent clarification questions back to Boomerang. One final issue is outstanding, which we are waiting for Boomerang to resolve.

Boomerang has done similar sites for multiple clients that involve calendaring, membership, and complex workflows, so I am completely confident in their ability to provide the services I’ve explained that we need, and that they have included in the agreement.

NEXT STEPS FOR BOARD DIAGNOSTIC:

Decision-Making Framework Session

The Board Discovery Diagnostic identified unclear decision-making authority as one of the board most significant challenges. Board members described not knowing who has authority to make which decisions, whether something requires a full board vote or can be handled at the committee level, and a longstanding pattern where decisions have defaulted to whoever holds the most institutional knowledge and confidence. This session gives the board a concrete framework to change that.

Session Overview – 3 hours

Welcome and Opening

Grounding, intentions, and why this conversation matters now.

Part 1: How Decisions Get Made Today

Honest assessment of current reality.

Part 2: BDC Guiding Principles

A first pass at articulating the principles that should anchor every significant decision BDC makes.

Part 3: The Key Questions

Using the guiding principles just defined, the group generates the questions they will ask before any significant decision.

Part 4: Building the Framework

The group builds a decision authority matrix and a prioritization framework together.

Part 5: Commitments and Next Steps

Individual commitments, how the framework gets documented and used, and what comes next.

Section Functions:

Part 1: How Decisions Get Made Today

Opens with an honest look at current reality. The diagnostic found that board members consistently described decisions being made informally, authority being unclear, and a default pattern of deferring to whoever has the most institutional knowledge. The board maps where decisions currently land and identifies where there is clarity, confusion, or a gap.

Part 2: BDC Guiding Principles

Before the board can agree on how to make decisions, they need to agree on what they are deciding toward. This section gives the group a first pass at articulating the principles and beliefs that should anchor every significant decision. These principles also become the starting point for the dedicated vision and values session that follows.

Part 3: The Key Questions

Using the guiding principles the group just defined, the board generates the questions they will ask themselves before making any significant decision. This is where the principles become practical and where the board begins to own a shared way of thinking.

Examples of key questions:

- ❑ How does this decision support or advance our mission?
- ❑ Who is affected by this decision, and have we considered their interests?
- ❑ Is this the best use of our limited time, money, and volunteer capacity right now?
- ❑ What would we have to stop doing or delay in order to do this?

- ❑ What is the risk if we get this wrong?
- ❑ Does this decision require expertise or context that only one person currently holds, and if so, how do we address that?

Part 4: Building the Framework

The group builds two things together:

- A decision authority matrix, where the board fills in which types of decisions belong to the full board, to a committee, or to an individual. This includes an honest conversation about decisions that have historically been concentrated in one place and how the board wants that to work going forward.
- A prioritization framework. Given limited time, money, and volunteer capacity, how does the board decide what to focus on first? What criteria matter most when everything feels urgent?

Part 5: Commitments and Next Steps

Each board member names one concrete commitment. The group agrees on how the framework will be documented, shared, and used at future meetings.

Investment

Facilitation of the half-day Decision-Making Framework Session: \$1,500

Includes pre-session preparation, facilitation, workbook, and a written summary.