**BDC ANNUAL BOARD RETREAT** - at the home of Caroline Stepanek

September 16, 2018, called to order at 9:25AM by Larry Utter

**PRESENT**: Larry Utter, Steward Hartman, Jim Borzym, Susan Smith, Bill Johns, Deborah Howard, Dorothy Vernon Joseph Snowhawk, Caroline Stepanek, Susie Reisser, Chuck Palmer

**BOARD PURPOSE**: Dorothy will lead a discussion of the purpose the board serves.

**MISSION STATEMENT**: Dorothy reviewed aspects of our purpose in our incorporation document. It was agreed that we should join the National Folk Organization. And she presented a graphic that illustrates the relationships of Chuck Palmer, the BDC, Boulder Dance LLC, and the Avalon itself. Jim’s history of the Coalition should be put into the Dropbox with all of this.

**BOARD OF DIRECTORS**: Discuss the purpose, responsibilities, authority as group and as individuals.

 Purpose: financial, the future, legal and operations

 Responsibilities: Legal - clear cut. Financial - spelled out. Future - Clarify our governance and assuring our longevity. Communicating our vision and keeping it alive is a mission. Recruiting board members and volunteers. Finding and starting new member groups. Communications with groups, communications with general public, communications with volunteers - a deficit area. What, how and to whom are we trying to communicate?

 Operations: overseeing and hiring a manager. Approve of management committee members. We struggle with recruiting volunteers.

 Fundraising: should we pursue an ability to solicit bequests to help secure the future?

**BOARD SIZE AND COMPOSITION**: Steward advocates a smaller board, of 12. Perhaps we should consider fewer meetings/year. Everything is running well, and we seem not to need monthly meetings. Perhaps consider going to every other month.

Responsibilities: everyone described their various roles. Communications stands out as the most needed area for help. Caroline suggested our member groups being owners rather than tenants to give them a more vested interest in the community. A new communications committee was organized: Susan, Susie, Dorothy as the primary committee, and with the assistance of Chuck, Jim, Joseph. Combine this committee with membership.

**DISCUSSION OF SIZE OF BOARD:** Any disadvantage to a larger board? Decided no. Many non-profits have larger boards because members are active in the work of non-profit. Part of the usefulness of attending board meetings is that there are communications that do not get incorporated into minutes but are useful to the knowledge of the members. Board meetings might become less frequent than monthly; bi-monthly, moving to quarterly. We will continue to meet monthly but cancel when it seems useful. Consensus to stay with current actual size of the board, no change of stated maximum size in By-Laws, stay with regular monthly meetings.

**AUTHORITY:** Re-iterate the $200 allowance for expense by board members. Authority is described in some cases for some committees. Roberts Rules requires a motion and vote for any actions taken by the Board.

Meeting adjourned 1:30 PM for a brief board meeting.

Susie Reisser

Secretary