



## Village Arts Coalition

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**Minutes: VAC Board Meeting 7 March 2013** at the home of Susan Smith. Called to order at 7:11 PM. A quorum was present.

**Present:** Susan Smith, Susie Reisser, Steward Hartman, Jim Borzym, Melba Shepard, Caroline Stepanek, Deborah Howard, Willard Crary, Rick Thompson. A quorum was present. **Absent:** Chuck Palmer.

**Guests:** Christine Geck, Teri Rasmussen

**Approval of Minutes of February 7, 2013:** Jim – motion. Deborah – second. Motion passed.

### Standing Reports:

1. **Treasurer** – Deborah reported that we received an \$885 dividend, deposited in an account with gifts designated for the building.
2. **Avalon** - See attachment. Work party March 16.
3. **Avalon Manager Rep** - Rick reported the year end financials. The net profit is about \$34,000 for the Avalon business side. We have \$40,000 in the bank. \$7,000 of that may be in security deposits. We more than doubled the net profit of last year. Two dances are struggling: Sundance and Bija. Latter is defunct. Tuesday night is available, and he hopes to get a more mainstream series. He is giving Jesse notice for Sunday night tango for nonpayment. Floor badly needs a maintenance coat. Volunteers can do. Will take 2 days.
4. **Web Site** - Rick. He hasn't done anything recently. Talking to Marshall about taking it on. We have two calendars: dance and leasing. The leasing calendar needs clarifying.
5. **STOMP**- The March/April edition has been printed and is on the web site. This issue includes articles about both the name change, and the year-end news. There is also a listing for the annual meeting. Caroline has a large collection of past issues, and she would like to make them available at the Avalon.

### Business:

1. **Annual Meeting** - details – there will be a potluck at 5:30, business meeting at 6:30. We still ask Michael Slaughter and Safia to help out. The Avalon report, financial report, and voting will be the agenda. Jim explained the rules for voting. A quorum from the majority of groups is necessary for voting. We need written authorization to designate a voter. By-laws changes may be needed, if we want to have a specified quorum to be half of the number of membership groups. **Resolution** - Rick - "I move that our board interpret the bylaws to say that a quorum at the annual meeting is a simple majority of the representatives of the member groups in good standing." Susan - second. 7 yea. 2 opposed. 2 abstain. Motion

passed. Steward - "I move that we limit the number of groups an individual can represent at the annual meeting to four." Willard - second. 6 yea. 1 opposed. 3 abstain. Motion passed. We need a sample appointment of a representative form that we can send to groups. Steward will put it together. Need procedure for a person being nominated at the meeting, should it occur, before they are put on the ballot. Could be done with a short recess and discussion. Could be done with 2 seconds to support candidacy. Nominations from the floor require two seconds by representatives or members. Steward talked with Joseph Snowhawk about being on board, and if the night of the meeting changes, he might join. He has a conflict with Thursday. Steward proposes third Wednesdays.

**Adjournment:** - Jim motions; Willard –second. April 4 is next meeting at Susan Smith’s home.

Respectfully submitted,  
Susan Reisser  
Secretary

**Attachment:**  
**Chuck Palmer’s Avalon Report – March, 2013**

Sodal Hall

- 1) Rough on electrical completed and inspected.
- 2) Hall and adjacent areas are primed. In process of painting them.
- 3) Next step, the drop ceiling.

Tango studio

- 1) Sprinklers system raised
- 2) All electrical conduit removed and circuit breaker panel moved to hallway. Office and receiving area circuits rewired to moved panel.
- 3) Hot water heater relocated to under sink.
- 4) Tango Studio redesigned to reduce cost. Permit closed to release.
- 5) Heating and AC ducting has been raised. A new duct transition to reconnect the supply air has been installed.
- 6) Now the only holdup for permit is with building egress. As currently designed the north door has too many people exiting through that door (in an emergency). SOLUTION: Add another egress door in the northern half of the building by modifying the kitchen door. The current door has several problems: you first have to step up; landing outside of door too small; the steps too narrow. Redesigned kitchen door will have: door threshold level with kitchen floor; a five foot landing outside the door; 3 steps that are 11" wide; and handrails. Once this Building permit is submitted to the county then the Tango Studio permit will be released.

Kitchen door egress.

- 1) New egress plan drawing complete but needs architect review.
- 2) Door landing and stairs design complete. Working on drawing with detailed construction notes. Then architect review and stamp before submission.

#### Building tenants.

- 1) Tango Studio start of rent delayed until March 15th. He hopes to be operational late April.
- 2) The Rock church is leaving March 15th (at end of their three year contract). The space was more than they could afford.
- 3) Just two weeks ago, Robert from Center for Spiritual Living Boulder called because he heard the church was leaving. He came by to see the space with web posted building plan in hand. He is looking at our space for his new church. He has been back two times with others. He was hoping to hold his first church service early April. Hope our church space works for him.

#### Avalon

- 1) With church going away we will lose the internet service which we paid the church for. They paid \$500 a month for their T1 service. Comcast cable and Qwest DSL are NOT available in our neighborhood. Looking at many options. The one that I am currently pursuing is a wireless link from a friendly location where we can share their internet. Borrowed a pair of wireless link transceivers from a friend back east. Hope to test soon, weather permitting.
- 2) Rick has read manger duties and contract. He has not expressed any comments. Hope to start office hours and weekly janitorial inspections before the end of the month. New regular user yearly contracts should be out soon.
- 3) Plan to install a time clock for Tess and Rick. Still investigating options.
- 4) Need to do final Avalon accounting review before full year General Ledger is provided to Stan.