



Village Arts Coalition

VAC Meeting Date: September 15, 2008

Location: Avalon Building

Board Attendees: Melba Shepard, Deborah Howard, Steward Hartman, Robert Schaedla, Anne Vickery, Stan Wilkes, Chuck Palmer, Jane Bunin, Dave Sander, Betty England, Susan Reisser.

Meeting was called to order by Melba at 7:35 PM.

1. Approval of Minutes: Anne moved to accept, Deborah seconded, passed.
2. Financial: Stan made a detailed presentation:
 - a. He has filed the tax return form 990. Changes will be coming regarding this form, which may lead to by-laws or operating procedural changes for us.
 - b. Financial statement – as of August 31, we are half-way through the fiscal year. Simplification in assets accounting has resulted from restructuring of the bank accounts. Stan is not a signatory.
 - c. Member group dues are down. Computer and web expenses are less, and newsletter is more costly.
 - d. Festival expenses – some are late, but is now mostly complete. We earned \$700 less in booth rental, but earned more in grants and donations. Tent and equipment rental is less than last year, leaving us with net income close to that of 2007.
 - e. Avalon – ballroom rental is much greater than last year. Janitorial expenditures are much higher. Management fees have increased considerably with the hiring of Hermine to do what Ingvar had done for free. All dispersals are behind by a month, and we need to catch up. Stan is working with Hermine to do this through Quickbooks.
 - f. Festival – Stan presented a packet with a list of vendors, a financial statement and an evaluation of the vendors.
3. International Festival – Anne is working with Hermine.
4. VAC Web Site – Chuck reports minor change with a short listing of special events for the month. It will automatically update. Chuck and Marshall will pursue groups to keep the information current.
5. Annual Meeting Agenda – Melba presented the agenda items for consideration and order adjustment.
6. Nominating Committee – Robert presented. Chuck and Anne will be renominated; Donna Shonle, Carol Hall, and Ingvar Sodal will not return and need to be replaced. Robert stated that an outdated list was used to call the groups,

- and so far no one has agreed to be nominated. He will call the updated list, but that is only a few groups. Discussion ensued as to how to attract board members from member groups, and among the ideas, it was decided we should post our minutes on the Web Site and send them via email to individual groups.
7. Avalon Report – Chuck reported he is working with Robert on contract management to understand our rentals. Robert has found no software package that will solve our problem, short of very costly ones. Chuck reports a very successful work party of 30 people who painted, hung fabric, weeded, replaced lights, painted gas pipes, grout work, finishing of stair steps on the stage. The fabric hanging from the ceiling and the windows is certified fire retardant. The building inspector has not signed off on it, but hasn't complained. Sconces were hung on the walls rather than art, since we don't have adequate light for the art work. County report – In August Chuck submitted the application for special use review. Comments were sent out. We won't know until the county receives public comment. A tentative date of November will be for a public hearing at the planning commission.
 8. Share Purchase – Steward suggests that rather than purchasing another share of the Avalon, we consider purchasing a voting share of the Pearl St. Studio.
MOTION: I MOVE WE DELAY THE PURCHASE OF A SHARE UNTIL WE INVESTIGATE OTHER OPTIONS. Betty seconded, passes unanimously.

The next regular board meeting is October 20.

The meeting adjourned at 9:40PM, Steward motioned, Jane seconded.

Respectfully submitted,

Susan Reisser